



Verification of Work Hours form

As part of the application process, all applicants are required to verify at least 2400 hours as an RN or APRN within the past **24 months**. **2400 hours work experience in Labor and Delivery are required for the Nurse-Midwifery program.**

Applicant instructions: Complete the applicant information below and forward this to your current/former Supervisor or HR Contact to validate your required work hours. After the form is completed by your supervisor/HR contact, please upload with your application or send a PDF of the form to gradapp@mailbox.sc.edu. *Please note you will not be able to submit your application until this is uploaded.

To be completed by the applicant:

Name: _____ Date of Birth (MM/DD/YY): _____

Former/Maiden name (if applicable): _____

Employer _____

Check one: ☐ currently employed, start date _____

☐ previously employed, start date _____ end date _____

Supervisor/HR Contact: Please complete the information below and return this form to the (former) employee.

☐ **For students applying for the nurse-midwifery program:**

☐ How many hours did the employee work during the past 24 months? _____

☐ Does the applicant have at least 2400 hours of work experience in Labor & Delivery? ☐ Yes ☐ No

Date(s) completed: _____

Supervisor/HR Contact Name: _____

Supervisor/HR Contact Email Address: _____

Supervisor/HR Contact Phone Number: _____

I attest that the above-named individual worked at least the number of work hours indicated above.

Please initial or provide an electronic signature: _____

Applicant: Please upload this form with your application or email the form to gradapp@mailbox.sc.edu.