

Motion to Revise Faculty Manual  
 Palmetto College Campuses Faculty Senate  
 University of South Carolina

Brief Title of Proposed Change	Update to Successful Faculty Evaluation criteria for merit increase in the Faculty Manual
Committee Proposing Revision	Executive Committee
Date of Presentation to Senate	9/20/2024
Senate Approval Date	11/8/2024

**Rationale for the Proposed Changes:**

The proposed change comes from a review of the faculty evaluation forms to update the language in the manual to receive a permanent merit increase. The current use of the word “superior” in the faculty manual is out of date due to the change in administrative review forms that now use the terminology “effective” and/or “highly effective.”

**Summary of Proposed Changes:**

Current faculty manual wording on merit increase along with the proposed changes are highlighted to demark the areas for revision.

Original	Proposed Changes
Page 16  5. Any faculty member who receives a “superior” evaluation may receive a permanent merit increase to base pay in addition to any annual raise.	Page 16  5. Any faculty member who receives a “highly effective” evaluation, defined as effective over time, may receive a permanent merit increase to base pay in addition to any annual raise.