



Office of Research

UNIVERSITY OF SOUTH CAROLINA

RISE Award Terms and Conditions

Grant Period: The project period will begin 5/16/2025 and end 12/31/2025.

Account Set-Up: The following is required within one week* of award notification, the department/unit business administrator must email the following to Gina Hambrick at hambricg@mailbox.sc.edu:

- Dept Number & operating unit number for the department that will be managing the award account (this may be different than the PIs primary department)
- PI name, USCID, and Network ID
- Level 1 Account Approver name(s), USCID(s), and Network IDs – *up to 3 approvers permitted*
- Level 2 Account Approver name(s), USCID(s), and Network IDs – *up to 3 approvers permitted*

*any delay in sending this information significantly impacts account setup *for all awards*. Expenditures are not possible until the account is established. Accounts will be set up centrally by the Controller's office and account information/project IDs will be shared with the unit administrators. Be mindful that you cannot spend funds related to human subjects or animal care until you have secured IRB or IACUC approvals.

Expenditures: You must follow established University procedures in expending the funds for your project. Pay special attention to policies and procedures relating to such items as purchasing, travel, participant incentives, and personnel. Should any cost overruns occur, they will be charged to your department/campus. Accounting of your expenditures may be requested by the Office of Research at any point during the project period or after completion of the project.

*Please also be mindful of Human Resources policies concerning teaching and being paid from research grants in the same summer period.

RISE funds are awards to the PI, not a general award to the department/campus. As such, grant funds may only be used for the awarded project by the awarded PI(s). If the PI leaves USC during the award period, remaining funds will need to be returned to the Office of Research.

Compliance Issues: If your project includes the use of humans as research subjects, you are responsible for ensuring that the use of these subjects is approved by the IRB. If vertebrate animals are used in your project, you must have a valid IACUC approval number. Funds for your project will not be released until you meet all compliance requirements. For questions, contact the Office of Research Compliance at 803-777-7095.

End dates, Extensions, and Budget Revisions: **Please note the project period for this grant above, especially the end date.** You and your unit business manager will be notified at 90, 60 and 30 days before the end date. Once the grant account is closed, it cannot be reopened and no exceptions will be made. Any unspent balances over \$100 will be returned to the VPR's office.

No more than one no-cost extension will be granted. Requests must be made via e-mail at least 30 days prior to the project end date. Send requests to Julie Morris at jmorris@sc.edu and include: the account Project ID#, new enddate requested (*max of one year*), brief project status update, and justification for extension.

Changes in budget categories of more than 10% and/or changes to key project personnel also must be sent to Julie for approval by the VPR's office or the funds may be forfeited.

Publications or Presentations: Any publications produced, or presentations given, as a result of this award should contain an acknowledgment of support such as, “This work is partially supported by a RISE grant from the Office of the Vice President for Research at the University of South Carolina.”

Final Report and Presentation of Research Findings: A final report is due 30 days after the grant end date, using the report form on the [RISE website](#). You may not be eligible for future funding from the Office of the Vice President for Research if the final report is not on file. Reports can be emailed to jmorris@sc.edu.