



**Controller's Office  
Request for International Payment via Wire Transfer**

Beneficiary Name (must match supplier name)		
Mailing Address		Beneficiary Country
Currency Type		Payment Amount (in selected currency)
Beneficiary Email Address (optional)		Date

Beneficiary's Bank Name		
Bank Street Address		
Bank City	Bank Province / State	Bank Postal / Zip
Bank Country		

SWIFT Bank Identifier Code (BIC)	<b>Australia:</b> BSB (Bank, State, Branch) - 6 digits <b>Austria:</b> Bank/Branch Number - 5 digits <b>Canada:</b> Institution No (4), Branch Transit No (5) - total 9 digits <b>France:</b> RIB (Relevé d'Identité Bancaire) - 10 digits <b>Germany:</b> BLZ (Bankleitzahl) - 8 digits <b>India:</b> IFSC (Indian Financial System Code) - 11 digits <b>Italy:</b> ABI-CAB - 10 digits <b>United Kingdom:</b> Sort Code - 6 digits
Bank International Routing Code/IRC (see examples →)	
International Bank Account Number (IBAN) / Account Number	

Correspondent Bank (Optional, ONLY if there is an intermediary American bank involved in transfer from University's bank to the foreign bank)
Correspondent Bank American Bankers Association (ABA) Number
Correspondent Bank Account Number

University Contact Name	University Department Name
University Contact Phone	University Contact Email

**If you have any questions completing this form, please contact:**

For Travel: Jade Norris-Young - (803) 777-4047 - NORRISEJ@mailbox.sc.edu	For Accounts Payable (Non-travel): Melinda Craft - (803) 777-6905 - MLCRAFT@mailbox.sc.edu
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**NOTE:** This is a supplemental form intended to provide additional banking information for international wire payments and must be included with voucher or invoice for processing.